

TESL Canada Federation PROVISIONAL Certificate Application Form

Please tick the appropriate box:

- Provisional Certificate Standard One
- Provisional Certificate Standard Two
- Provisional Certificate Standard Three

NOTE: Your certificate is valid for one year.

Please tick the appropriate box and indicate hours for the second option:

- I have not completed a practicum
- I have partially completed a practicum. Number of hours Observing _____ Number of hours Teaching _____

Note: If you have completed a practicum with a minimum of 40% F2F, 40% asynchronous, and 20% synchronous observation and teaching, please complete a Professional Certification application form.

Required: Membership Information Please tick the appropriate box on the left to indicate the type of membership you have. Please tick the appropriate box on the right to provide details of the membership.

Member of Provincial Affiliate

ATESL, TEAM, TESL MB, TESL SK, TESL NB, TESL NS, TESL NL

Email sent directly from province

Copy of membership card enclosed

Official receipt enclosed

(includes membership number and date)

[TESL Canada Direct Membership](#): Required for applicants from ON, PQ, PEI, Nunavut, NWT, Yukon.

Receipt enclosed

(includes membership number and date)

GENERAL INFORMATION:

Name of applicant:

Last Name

First Name

Previous name: If applicable

(Proof of name change required)

Last Name

First Name

Name as you wish it to appear on the certificate:

Permanent Address (to which your certificate will be mailed)

Home Ph #

Cell Ph #

Email:

Current Professional Address:

Work Ph #

Email:

English Language Proficiency Requirement

Completed an undergraduate degree in an English-speaking university in one of the countries as listed on the website at: <https://tesl.ca/certification/tesl-canada-professional-certification/english-language-proficiency-scores.html>.

Did not complete an undergraduate degree in an English-speaking university in one of the countries as listed on the website. Valid official English Language Proficiency test ELP score enclosed as per the website.

Valid official ELP score enclosed.

Language of instruction and administration for bachelor's degree was English and completed in a country where English is an official language (for a list of countries exempted from the English proficiency requirement, please refer to the teacher certification manual)

Officially sealed letter from the University enclosed

Letter emailed/mailed to TESL Canada directly from the University

**TESL CANADA FEDERATION
PROVISIONAL CERTIFICATE APPLICATION FORM**

<p>1. Education <i>(Please tick appropriate selection on right)</i></p> <p>Bachelor degree completed: _____</p> <p>Year completed: _____</p> <p>University: _____</p> <p>Please note: if your degree was completed at a university outside Canada, we must receive an original assessment of Canadian equivalency. We require an original basic, document by document assessment.</p> <p>Canadian Equivalency Report</p> <p>Name of the assessment organization: _____</p>	<p>Official transcripts enclosed (sealed by the university)</p> <p>Official transcript to be sent directly by university by mail/email</p> <p>Original Canadian equivalency assessment to be sent directly</p> <p>Original Canadian equivalency assessment enclosed (sealed by the institution)</p>
<p>2. TESL/TEFL Training <i>(Please tick appropriate selection on right)</i></p> <p>TESL/ TEFL training institution: _____</p> <p>Contact person: _____</p> <p>Program name: _____</p> <p>Date completed: _____</p> <hr style="border: 0.5px solid blue;"/> <p><i>*Please do not send originals, but have the copy certified by one of the following professionals: "notary public, commissioner of oath, lawyer, senior university/college officer or professor, public school principal, signing officer of a bank, medical doctor, minister of religion, police officer, or the Canadian Embassy or the Consulate (outside Canada)".</i></p>	<p>Official transcripts enclosed (sealed by the institution)</p> <p>Official transcripts to be sent directly by the institution by mail/email</p> <p>Certified Copy of Certificate or Diploma enclosed*</p>

IMPORTANT: COMPLETE PAGE 3 CHECKLIST AND INCLUDE PAYMENT/MEMBERSHIP INFORMATION. PLEASE ALLOW 4-6 WEEKS FOR PROCESSING FROM DATE RECEIVED BY TESL CANADA. CERTIFICATION WILL BE DELAYED IF APPLICATION IS NOT COMPLETE.

